

San Joaquin County Employment Opportunity

PROGRAM ADMINISTRATOR - HOMELESS INITIATIVES

ABOUT THE POSITION

The Program Administrator—Homeless Initiatives position in San Joaquin County's Human Services Agency presents a dynamic opportunity to address a pressing social issue within the community. As the County's designated leader for homelessness initiatives and services, this individual will spearhead the development and implementation of comprehensive strategies aimed at preventing homelessness, providing temporary shelter, offering rapid re-housing solutions, and establishing permanent supportive housing options. With a commitment to efficiency and effectiveness, the incumbent will diligently assess the impact of current programs and services, identifying areas for potential improvement and resource optimization. Collaborative engagement with elected officials, county and city department leadership, community-based organizations, and private businesses will be essential in fostering a united front to make homelessness brief and non-recurring. Serving as a liaison between various stakeholders, the Program Administrator ensures alignment of initiatives, compliance with policies, and efficient use of funding sources. As the County's leader overseeing homelessness initiatives, navigating the challenges ahead will demand a resilient and innovative approach.

THE IDEAL CANDIDATE

The ideal candidate for the Program Administrator position is a highly qualified and compassionate leader with a deep commitment to addressing homelessness. This individual possesses a proven track record in managing homelessness programs and demonstrates expertise in grant management, program evaluation, and strategic planning. Their effective communication skills enable them to build strong partnerships with a diverse set of stakeholders, fostering collaboration and support. The ideal candidate's problem-solving acumen and strategic thinking help evaluate program effectiveness and drive improvements. The ideal candidate embraces transparency and accountability in their efforts to make a profound and lasting difference in the lives of individuals experiencing homelessness in San Joaquin County.

THE DEPARTMENT

The Human Services Agency meets the needs of the community and empowers clients through accessible and responsive services. The department strives to protect vulnerable children and adults and to promote maximum independence and well-being for individuals and families in the community. The agency places strong emphasis on coordination and outreach with cities, school districts, special districts, non-profits, and other agencies.

The Agency determines eligibility for and delivers human services in accordance with state and federal regulations through five operating bureaus: 1. Administration 2. Adult & Community Services 3. Eligibility Services 4. Children's Services 5. Employment & Youth Services.

Recruitment Announcement
0624-ES1400-EX
Equal Opportunity Employer

Human Resources
44 N. San Joaquin Street
Third Floor, Suite 330
Stockton, California 95202
Phone: (209) 468-3370

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Compensation and Benefits

Approximate Annual Base salary:

\$139,675—\$164,389

- **Includes 4% Cost of Living Adjustment increase effective July 1, 2024.**
- **Future COLA: July 2025 = 3%**

In addition to the base salary, the County offers an excellent benefits plan which includes a county contribution to health insurance, dental and vision insurance plans. Other benefits also offered by the County include:

- A 2% employer contribution to the County's 457 Deferred Compensation Plan
- Vacation cash-out up to 8 days annually
- 1937 Retirement Act plan — reciprocity with CALPERS
- 125 Flex Benefits Plan
- 12 days sick leave annually — unlimited accumulation
- 15 days of vacation leave (20 days after 10 years and 23 days after 20 years)
- 14 paid holidays per year
- 10 days administrative leave per year

For more information, visit the [Benefits](#) page

Potential cashable compensation	Step 1	Step 5
Annual Salary	\$139,675	\$164,389
2% Deferred Comp annual	\$2,793	\$3,287
Vacation Cash-out 8 days annually	\$4,297	\$5,058
Total	\$146,765	\$172,734

Selection Process

If warranted by the number of applicants, applications may be reviewed by a screening panel. If utilized, the screening panel will select those most qualified to be considered for participation in selection processes.

This position is exempt from the San Joaquin County Civil Service system. Appointments to exempt positions are at-will and are not governed by the Civil Service.

A background investigation will be required for all final candidates. Final appointment will be conditional upon passing a drug screen test as well as DOJ Live Scan fingerprinting.

Final Filing Date: July 8th, 2024

To apply, visit our [webpage](#) or scan this QR code with your smartphone's camera.



Recruitment Incentives*

- Reimbursement of qualifying moving expenses up to \$5,000.
- Vacation accrual rate consistent with candidate's total years of public service.
- Sick leave credit up to 160 hours of unreimbursed sick leave from the prior public sector employer.

*** Incentives must first be approved by the San Joaquin County Administrator.**

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Primary Duties Include:

- Develop strategic plans and frameworks to address homelessness in the County. This might include identifying the key challenges, setting specific goals.
- Organize the implementation of homelessness initiatives. This includes coordinating with various stakeholders, such as government agencies, non-profit organizations, and community groups
- This role requires providing guidance and direction on homelessness issues to County officials, departments, and other stakeholders.
- Facilitates the formulation of an integrated and comprehensive countywide strategy of homelessness prevention, diversion, temporary shelter, rapid re-housing, permanent supportive housing, permanent housing
- Actively participate in the creation of new programs and projects aimed at addressing homelessness in innovative ways. This may involve researching best practices, identifying gaps in existing services, and proposing new approaches.
- Interacts frequently and extensively with a wide variety of individuals, businesses, groups including elected officials and leadership of County and City departments, community-based organizations in both public and private sector.
- Leads, coordinates and through subordinate staff, prepares grant proposals

To view full duty description, please click [here!](#)



Minimum Qualifications

DESIRABLE QUALIFICATIONS

Education: Possession of a master's degree from an accredited college or university in business or public administration, community or economic development, social work, counseling, communications, or a field likely to provide the knowledge and abilities required for this class.

Experience: Five years managing or administering housing or homeless programs for a public or non-profit agency; OR five years managing behavioral health, health care, social service, public assistance or other programs that served the homeless community, including responsibility for policy development and grant management.

REQUIRED QUALIFICATIONS

Education: Possession of a bachelor's degree from an accredited college or university with major course work in business administration, public administration, community development, social science, criminal justice, behavioral science, biological science, or a closely-related field.

And:

License: Possession of a valid California driver's license.



Make San Joaquin County your new home!

A land of beauty, recreation and natural riches—from the waters of the Delta to the vines of the wine, San Joaquin County has it all. San Joaquin County boasts seven cities and some of the finest opportunities in the state for boating, fishing, camping, history-gathering, or just plain fun in the sun. Each city, as well as the unincorporated county areas, offers a unique opportunity to enjoy natural California beauty and nature, or music, arts and culture. Whatever your interest, it can most likely be found in San Joaquin County.

Arts, Culture, and Recreation

The arts and culture provide a much-needed respite from everyday worries and the Haggin Museum, San Joaquin County Historical Museum, and Stockton Children's Museum are popular spots.

The Stockton Symphony, San Joaquin County Ballet, and Stockton Civic Theater provide important experiences for children and adults. The multi-cultural community offers a diversity of views and opinions in its art and culture, providing a wealth of knowledge about past and present on canvas and stage.

Over 75 languages are spoken within the region and there is richness in the blending of cultures and ways that creates an air of celebration about individual customs, foods and cultures.

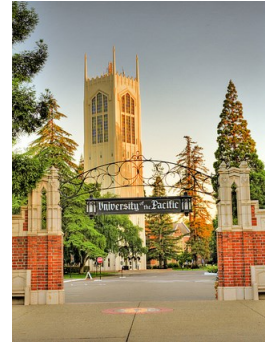
San Joaquin County government provides nine community parks for boating, camping, and picnicking, swimming and organized sports. Annual family events include the Asparagus Festival, attended by thousands of fun-seekers from the County and beyond.

Individual cities and communities provide a host of other opportunities, from Lodi Lake Park and Nature Area to the Woodbridge Ecological Reserve. The County-owned and operated Micke Grove Park offers a zoo, rides and a historical museum to delight both children and adults. The San Joaquin Delta is one of the area's best kept secrets and offers some of the best boating in the state: more than 1,000 miles of waterways stretching from the Stockton Harbor to north of Sacramento and offering access to the San Francisco Bay.



Education

From preschool to higher education, the County has it covered with an abundant array of public or private opportunities to learn and grow. The University of the Pacific, California State University, Stanislaus-Stockton Center, Humphreys College and Law School, National University, and the San Joaquin Delta Community College offer a wide variety of choices for educational opportunities. The County's 17 school districts provide families with a wide choice for children's educational development.



Agriculture

The county is one of the most agriculturally rich regions in California. Almonds are the leading commodity with over 104,000 bearing acres. Milk, grapes, walnuts, and cherries round out the top crops, with an abundance of other produce. Grapes make up 91,000 bearing acres, much of which are wine grapes. There are over 85 wineries within the Lodi Appellation offer opportunities for tasting and special events.

Weekly farmers markets throughout the county offer a cornucopia of fresh fruit and vegetables. Fruit stands and pick-your-own produce farms dot the countryside.

Housing

Housing is plentiful in San Joaquin County and is affordable when compared to other nearby areas.

Housing ranges from new developments to historic homes found mostly in central Stockton and downtown Lodi. San Joaquin County is a place where families can grow, learn, and experience the nature and beauty of the California landscape while benefiting from the unique opportunities - cultural, recreational, and educational - that the area provides.

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